

LECTOR PROCEDURES

1. Review the reading at home prior to the Sunday liturgy.
2. Please arrive 20 minutes prior to Mass.
3. Be dressed appropriately since you are a visible part of the worship service.
4. Sign in by placing your initials on the lector schedule on the scheduling board in the sacristy.
5. Practice the reading from the lectionary in a quiet area before placing it at the ambo before the liturgy begins. It works best to open it up to the readings for the day when you place it on the ambo. While at the ambo, check that the sound system is on and the microphone is working.
6. Greet parishioners as they arrive in the gathering space.
7. Pray with the ministers before Mass begins
8. After the opening prayer, walk towards the ambo, bow before going up the steps and make sure the microphone is on before beginning.
9. Proclaim the Word:
 - a. Stand straight. Exhibit the presence and authority that God's Word deserves. Read with enthusiasm and energy.
 - b. Speak louder than you would think necessary and project to the back wall.
 - c. Vary voice and pace distinguishing between narrative and dialogue.
 - d. Speak slower than you would think necessary. Pause between phrases. Enunciate and articulate clearly.
 - e. Use eye contact looking about the entire room
 - f. Pause for emphasis to give parishioners a chance to reflect on what you have read.
 - g. Conclude with "Word of the Lord". Do not lift the lectionary for this.
10. Sit down in a chair on the altar near the ambo while the responsorial psalm is sung.
11. After the psalm, wait for a few seconds, stand and return to the ambo.
12. Read the second reading. When finished and the assembly has responded, "Thanks be to God", close the lectionary and put it on the shelf in the ambo, step back and to the side. Remain there with head bowed and hands folded until the presider stands. As the "Alleluia" is sung, bow and return to your seat.
13. Return to the ambo after Mass to collect the lectionary and return it to the sacristy so it is ready for the next lector.

Reminders:

1. Sit in the first couple of rows near the ambo when you are lectoring. If your family prefers not to sit near the front, then sit near the front by the ambo until you are done and then return to your family.
2. Do not lift up the lectionary after you are done reading when you say "The Word of the Lord".
3. If you are not able to lector on your scheduled date, please find a substitute by either calling or emailing the lector group.